

**FATHER MICHAEL TROY SCHOOL ADVISORY COUNCIL**  
**Annual General Meeting (AGM)**

Meeting Minutes

November 4, 2025 @ 6:30 PM

In-person (FMT)

**Attendance (In- Person):**

Kari Brennan	Otome Okolo	Josephine Francey
Amanda Klyne	Dae-Lin Sommers	Gellie Jose
Rose Singian	Heather Humeniuk	Kandise Salerno
Pam Santos	Gordon Francey	Jackie Belland

1. Meeting called to order at 6:34 PM
2. Welcome and Introductions
3. Prayer/Treaty 6
4. Review of Agenda  
Approval of agenda as presented (or amended) – November 4, 2025  
Motion: Dae-Lin makes a motion to approve the agenda as amended. Seconded by Rose. All in favour.
5. Review of Minutes  
Approval of minutes as presented (or amended) – October 15, 2024 (Previous Year's AGM Minutes) and June 9, 2025  
Motion: Rose makes a motion to approve the minutes as presented. Seconded by Gordon. All in favour.
6. Reports
  - 6.1 Chair Report – Kari Brennan
    - 6.1.1 Nothing to report.
  - 6.2 Treasurer's Report – Rose Singian
    - 6.2.1 Last Year's Financials (April 1, 2024 – March 31, 2025)
      - 6.2.1.1 Casino Account – Opening cash balance was \$50,811.15, Casino proceeds was \$77,875.48 (received in 2024), Cash balance as of March 31, 2025 was \$81,347.32.
      - 6.2.1.2 General Account – Opening cash balance was \$3,719.11, Cash balance as of March 31, 2025 was \$3,037.54
      - 6.2.1.3 Total Assets (Casino Account + General Account) as of March 31, 2025 was \$84,384.86
      - 6.2.1.4 All fundraising we do (except for Casino) goes into General Account
  - 6.3 Principal Report
    - 6.3.1 CFEP – Grant Update – Speakers purchased, Update on Screen Install and Confirmation on Outdoor Picnic Tables
    - 6.3.2 Meet the Staff BBQ – well over 300 families in attendance
    - 6.3.3 Terry Fox Update – Funds Raised – Great Success - \$1,342.65
    - 6.3.4 STEM Update (decals, curricular activities, field trips, etc.)

- 6.3.5 Troy Together – Introduction of Weekly Liturgy with Clergy
- 6.3.6 COSC – ECSD Parent Engagement on Tuesday, November 18 @ 6:00PM
- 6.3.7 School PD Day cancelled – November 21 – will reschedule
- 6.3.8 School Interviews confirmed for Thursday, November 20 from 2:00-6:00PM – info send out tomorrow and registration will begin on Thursday, November 6 @ 8:30AM and closes on Tuesday, November 18 @ 3:00PM. Interviews will focus on Core Subjects only.
- 6.3.9 Truth and Reconciliation Week
- 6.3.10 Spirit Week
- 6.3.11 Soccer Season concluded
- 6.3.12 Grade Seven Jumpstart – Rescheduled Dates – November 24 and December 1
- 6.3.13 Remembrance Day Liturgy and Commemorative Ceremony – November 6
- 6.3.14 Fall Break – November 10-12 – No School
- 6.3.15 Volleyball - Sr Volleyball will start back up, but at a reduced capacity (4 regular season games and 1 tournament (one day tournament). Jr Volleyball will have practices only (once a week), boy's team and girl's team will scrimmage against each other
- 6.3.16 Christmas Concert – likely won't have concert in December. Grade 7's still learning instruments. Maybe concert in January or February, or have a bigger Spring Concert.

## 7. Standing Business

### 7.1 CFEP (Community Facility Enhancement Program) Grant Update

- 7.1.1 Screen (Lux Vision Screen 145") to be installed in gym on week of December 15<sup>th</sup>. Screen Cost = \$50,286.60.
- 7.1.2 Outdoor Furniture Cost = \$18,104.10 (includes 3 picnic tables, garbage can, installation, landscaping, shipping)
- 7.1.3 Two Outdoor Speakers purchased. Outdoor Speakers Cost = \$506.19
- 7.1.4 TOTAL COST = \$68,896.89. CFEP is paying half of the total cost and SAC will pay for the other half of the total cost.

## 8. Elections

### 8.1 Review Positions and Role/Responsibilities – Kari went over all 4 positions (Chair, Vice-Chair, Secretary, Treasurer)

### 8.2 Election of New Executive Members

#### 8.2.1 Chair:

First Call: Pam Santos nominates Kari Brennan. Kari Brennan accepts the nomination.

Second Call: No additional nominations

Third Call: No additional nominations. Kari Brennan is Chair by acclamation.

#### 8.2.2 Vice Chair:

First Call: Otome Okolo nominates Amanda Klyne. Amanda Klyne accepts the nomination.

Second Call: No additional nominations

Third Call: No additional nominations. Amanda Klyne is Vice Chair by acclamation.

8.2.3 Secretary:

First Call: Dae-Lin Sommers nominates Tara Patrie. Tara Patrie accepts the nomination. (*\*Tara Patrie indicated to the Principal, Kandise Salerno, that she would be willing to take on the role of Secretary but unfortunately was not able to attend this AGM meeting.*)

Second Call: No additional nominations

Third Call: No additional nominations. Tara Patrie is Secretary by acclamation.

8.2.4 Treasurer:

First Call: Amanda Klyne nominates Rose Singian. Rose Singian accepts the nomination.

Second Call: No additional nominations

Third Call: No additional nominations. Rose Singian is Treasurer by acclamation.

9. New Business

9.1 ASCA (Alberta School Councils' Association) Membership

- 9.1.1 \$125 Membership Fee (one time yearly fee). Division has typically paid for this. If they don't, Kari inquired if SAC would pay for it. Everyone in attendance said yes. Kari will go ahead with the membership and let us know if we will need SAC funds for it.

9.2 Poinsettia Fundraiser

- 9.2.1 SAC agreed to proceed with fundraiser. Kari will organize with Bonnie Doon Flowers. Pick up date December 8<sup>th</sup>. Families can order through PowerSchool.

10. Next Meeting – Tuesday, January 13, 2026 at 6:30 PM

11. Motion to Adjourn – Meeting is adjourned at 7:33 PM

**FATHER MICHAEL TROY SCHOOL PARENT ASSOCIATION**  
**Annual General Meeting (AGM)**

Meeting Minutes

November 4, 2025 @ 6:30 PM

In-person (FMT)

1. Meeting called to order at 7:34 PM
2. Review of Agenda  
Approval of agenda as presented (or amended) – November 4, 2025  
Motion: Atome makes a motion to approve the agenda as amended. Seconded by Dae-Lin. All in favour.
3. Review of Minutes  
Approval of minutes as presented (or amended) – October 15, 2024 (Previous Year's AGM Minutes) and June 9, 2025  
Motion: Amanda makes a motion to approve the minutes as presented. Seconded by Gellie. All in favour.
4. Report
  - 4.1 Chair Report – Kari Brennan
    - 4.1.1 Casino date received – Wednesday, February 18 – Thursday, February 19 at Grand Villa Casino. Kari booked Casino Advisor (contact: Lily Seto). It was discussed that Parent Association can reimburse volunteers for taxi, Uber and parking cost as an incentive. Make sure to include this reimbursement info when sending out the Casino volunteer sign up information.
  - 4.2 Treasurer's Report – Rose Singian
    - 4.2.1 Last Year's Financials (April 1, 2024 – March 31, 2025)
      - 4.2.1.1 Casino Account – Opening cash balance was \$50,811.15, Casino proceeds was \$77,875.48 (received in 2024), Spent \$168,133.03. Cash balance as of March 31, 2025 was \$81,347.32.
      - 4.2.1.2 Casino Account Balance (as of November 4, 2025) = \$107,639.60
      - 4.2.1.3 General Account Balance (as of November 4, 2025) = \$3,997.75
      - 4.2.1.4 Rose filed annual report with AGLC. Up-to-date with reporting to AGLC.
5. Standing Business
  - 5.1 ASCA (Alberta School Councils' Association) Fundraising Insurance
    - 5.1.1 It is recommended to purchase the insurance. The insurance is to protect the casino funds. ASCA uses Lloyd Sadd. We can use casino funds to pay for insurance. Kari to research cost and bring back for discussion in January's meeting.
6. Elections
  - 6.1 Review Positions and Role/Responsibilities – Kari stepped down as Chair. Kari provided role and responsibilities of Chair position to see if anyone would be willing to take over.
  - 6.2 Election of New Executive Members
    - 6.2.1 Chair:  
First Call: Dae-Lin Sommers nominates Gellie Jose. Gellie Jose accepts the nomination.  
Second Call: No additional nominations  
Third Call: No additional nominations. Gellie Jose is Chair by acclamation.

6.2.2 Vice Chair, Treasurer, Secretary:

These Executives from SAC are also voted in for the Parent Association. Motion: Rose Singian makes a motion to move the SAC Executives (Vice Chair, Treasurer, Secretary) from the first meeting to the Parent Association Executives for the second meeting. Seconded by Gellie Jose. All in favour.

7. New Business

7.1 Outdoor Picnic Tables

8.2.5 Motion: Amanda makes a motion to purchase outdoor picnic tables for \$18,104.10 (includes 3 picnic tables, garbage can, installation, landscaping, shipping).  
Seconded by Otome. All in favour.

8. Next Meeting – Tuesday, January 13, 2026 at 6:30 PM

9. Motion to Adjourn – Meeting is adjourned at 7:58 PM

*Question and Answer with Dr. Salerno following*